



Property Owners Assoc., Inc. 15816 Malibu East Willis, TX 77318

# **BEFORE YOU BUILD!**

# REQUIREMENTS OF CAPE MALIBU PROPERTY OWNERS ASSOCIATION

## (Please initial box on the left as you have completed each requirement)

Compliance with the deed "Restrictions and Covenants" of Cape Malibu and this document is necessary for all new construction, exterior home remodeling and property upgrade activities. Please study the document carefully since it contains specific restrictions and guidelines which will affect your construction exterior remodeling and property upgrade plans regarding land use, easements, building sites, location on lot, building type and size, sequence of building, temporary structures, water and sanitary systems, storm drainage system and other provisions designed for safe-guarding and enhancing the value of your investment.

Cape Malibu highly values the natural environment, as such, it is expected that your construction, exterior remodeling or property upgrade architectural plans for improvement should identify on your lot plot, existing trees, with greater than an 8 inch diameter, and indicate the minimum number of trees that will be needed to be removed to enable any improvements on the property. Each tree greater than 8 inch diameter must be individually marked by number with that number noted on the plot.

Two copies of all lot improvements requiring construction or changes must be submitted to the Architectural Control Committee (ACC) for review and their approval before any work may begin. For new homes, significant additions or exterior remodeling a construction fee is required. All new construction or major improvements must comply with regulations of the Texas Commission on Environmental Quality (TCEQ) – 30 TAC 290 Subchapter D, the Lone Star Groundwater Conservation District (LSGCD) and the SJRA – Rules and Regulations, Lake Conroe Reservoir, Section IV and VIII.

For new construction or significant additions you must furnish the ACC with a copy of a recent Certified Survey. Your lot corners must be clearly marked for inspection by the Committee.

For new construction or improvements that increase the living space of your property you **must have the San Jacinto River Authority review and approve your septic system and issue a septic permit before starting construction.** The current procedure for obtaining one is to, first, call the SJRA to determine if a submittal is required, then; (a) Contact a Registered Sanitarian or a Professional Engineer to perform a site evaluation, (b) The person selected must design a system based upon the site evaluation, (c) Submit an application with the site survey and system plan attached. The San Jacinto River Authority will issue a permit. Because of the small lot size and other considerations the San Jacinto River Authority will approve only aerobic type septic systems.



You must obtain a permit from the San Jacinto River Authority (SJRA) for the construction of a boat dock. The current procedure for obtaining one is (a) Contact a Registered Marine Construction or a Professional Engineer to perform a site evaluation, (b) The person selected must design the dock based upon current SJRA regulations and size limits, and be compliant with Cape Malibu Architectural guidelines. (c) Submit an application with dock building plan, plot layout and an approval letter from the ACC. The San Jacinto River Authority will issue a permit. There is an annual license fee required for the dock.

You must obtain an irrigation license from the SJRA giving the rights to pump water from the Lake to water your lake front lawn. This license requires an annual fee.

All bulkhead work for Lake Conroe must meet U. S. Corp of Engineers (USCE) construction, rehabilitation/maintenance or repair requirements. For new bulkheads that require less than one cubic yard of fill for every linear foot of bulkhead there is an open permit for construction, all bulkheads that require more fill require that a permit be issued by the USCE. Please check their website at <u>www.usace.army.mil</u> or call USCE, Galveston at <u>409-766-3943</u> if an application for a bulkhead construction is required the fee is currently \$10.00 for processing. Processing takes 1 to 2 months for final approval. There is no license requirement for repair or maintenance of existing bulkheads.

Submit to the Architecture Control Committee at least thirty days before anticipated ground-breaking; <u>two copies</u> of your dimensioned architectural <u>plans</u>, including the <u>plot plan which shows tree locations identifying trees you want to</u> <u>remove or leave standing</u>, plan for <u>final grade elevations</u>, <u>storm drainage plans</u>, construction <u>specifications</u>, approved plans of <u>septic system</u>, and a construction fee in the amount of \$1000.00. Make the check out to CMPOA, this fee is to cover typical wear and tear of CMPOA roads and facilities. When your plans are approved the fee is non-refundable. **Your house plan**, **plot plan**, **bulkhead and boat dock (if applicable) plus septic layout must be professionally drawn or equivalent**. One copy will be kept in CMPOA files and the other returned to you with notation of approval or with specified modifications if they are needed. **CMPOA will hold the owner responsible for any excessive damage to facilities or roads caused by the building process. Please submit all required documents together at one time**.

Apply to **Cape Malibu** Water Supply Corporation (**CMWSC**) for a water tap at least thirty days before water is needed. At that time you must sign a Service Agreement permitting inspection of the plumbing facilities to prevent any possible unknown cross-connections or sources of contamination. Following construction and before occupancy the Operator for a fee must perform a Customer Service Inspection. Whenever a backflow preventer is installed, including lawn sprinkler systems, the new owner must have the unit tested by a State Licensed technician with a copy of the report sent to the Operator. All backflow preventers must be tested annually by a licensed inspector selected by the owner. An independent Operator manages CMWSC activities.

Certain requirements are not detailed in the Deed Restrictions. The Architectural Control Committee will not approve wood shingle roofs. Also, all exterior construction, house, garage and any other building, including painting, must be completed within twelve months after plan approval by the ACC.

The mean elevation of the normal pool of Lake Conroe is 201 feet M. S. L. (mean sea level). The 100-year floodplain of Lake Conroe is 203 feet M. S. L. The Montgomery County Building Permits require a house to be built one foot above the 100 year flood plain or 204 feet M. S. L. The San Jacinto River Authority has a flowage easement to raise the level of Lake Conroe to 207 feet M. S. L. Finished floor elevations should be built at least 207 feet M. S. L. for lake front lots.

Should there be a conflict between the requirements to build a house with a slab at 207 M. S. L. elevation and the height restrictions in paragraph 1, of the restrictions section of the "Restrictions and Covenants", the ACC can approve (with Board Agreement) an exception to the height restrictions.

One of the outstanding features of Cape Malibu is the dense growth of trees throughout the subdivision. To maintain this pleasant environment CMPOA expects all owners, when building, to keep as many trees standing as possible to enrich the property values of the homes. Any trees over eight (8") inches in diameter on CMPOA street right-of-way (sixty (60) feet wide) must NOT be removed without Architectural Control Committee approval. This applies to all trees including those, which may block access to a driveway. Approval will not be unreasonably withheld.

No cutting of trees, eight (8") inches in diameter or larger, is allowed before building plans have been approved by the ARCHITECTURAL CONTROL COMMITTEE except for dead trees and/or to prevent danger to adjacent structures or roadways.

All construction plans must include provisions to control drainage across the property which does not cause hardship to a neighbor's property. Driveway culverts, **when needed**, should have a minimum diameter of eighteen (18") inches. Smaller diameter culverts, but not smaller than 12 inches in diameter, may be approved by the ACC when the change of elevation across the entire lot is small. Also driveways should be designed to divert storm runoff away from garages and other openings to the house.

Construction materials and debris must be kept picked up during new construction, exterior home remodeling or property upgrades. The Architecture Control Committee requires the use of a rubbish container as a means to dispose of debris from construction activity. Burning within the subdivision of

construction debris and household garbage is strictly forbidden. Violations of this no burning clause will result in notification to proper authorities. Excess cement must not be discharged by the cement contractor on the roadside or on vacant lots inside Cape Malibu. Toilet facilities are required to be on the premises of any home construction until the plumbing facilities are operable in the house. Please inform your contractor of these requirements. Infractions not timely remedied by the Contractor will be cleaned up by CMPOA and charged to the Owner.

A meeting with the General Contractor, the property owner, and a member of the Architectural Control Committee should be held before final approval.

Please inform your contractor that CMPOA does not allow trucks with an overall length of greater than 45 feet to enter the subdivision. This restriction includes trucks with semi-trailers. Contact the Architectural Control Committee if your contractor cannot comply with this restriction.

# **RECOMMENDATIONS OF CAPE MALIBU PROPERTY OWNERS ASSOCIATION**

Signs allowed by the Restrictions and Covenants are not to be attached to trees.

The ACC will not approve any plans when an owner is past due on account with CMPOA.

Before starting new construction you must obtain a building permit from the Montgomery County Engineering Permit Department. This document is to be displayed during construction. A letter, obtained from the Water Operator, stating that potable water will be provided by Cape Malibu Water Supply Corp. is required for the building permit.

Treat the ground for termites before pouring your foundation.

Attachments to this document are text of interpretations and comments regarding various paragraphs of the Restrictions and Covenants.

Please return signed copy to the Architectural Control Committee.

Your signature below represents acceptance of these requirements.

Signature of Property Owner Required by CMPOA

This document was reviewed and approved by the Board of Directors at the regular meeting on January 10, 2012 and is effective for all construction beginning February 1, 2012 and later.

Cape Malibu Property Owners Association By:
ACKNOWLEDGEMENT
STATE OF TEXAS §
COUNTY OF MONTGOMERY §
This instrument was acknowledged before me on, 2012, Dean Miller,
president of Cape Malihu Property Owners Assoc, Inc., a Texas non-profit corporation.

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#### ATTACHMENT TO BEFORE YOU BUILD

May 4, 2004

#### Guidelines for Restriction #23 – Maintenance of Lots

The report from the special committee, "Maintenance of Lots," has been accepted by the Board as guidelines for the evaluation of landscape practice for home sites and lots. This document summarized these guidelines in an effort to explain the acceptable standards for all owners. It is believed that this interpretation will provide an environment whereby an owner will be able to develop a landscaping program to meet his individual likes and still maintain a pleasing and orderly appearance for the subdivision.

All lots are divided into three parts for the evaluation process, the Front Yard, the Building Area and the Back Yard, which are defined as:

1 - The Front Yard extends from the street to front face of the house furthest from the road or twenty (20') from the front property line for lots without a house.

2 - The Building Area or middle part includes all buildings, driveways, decks and man made approved structures on the lot.

3 - The Back Yard of a lot is the area on a lot which is not included in the Front Yard or Building Area of the lot. The Back Yard, thus, is that portion of the lot, or connecting lots (with the same Owner) which begins at the front face of the house on the lot(s) location parallel to the road and continues out to the edges of the lot(s) and to the rear most corners of the lot(s). If the house has multiple front faces the Back Yard begins at that rear most front face parallel to the road.

Landscaping in the front yard must have a "KEPT" appearance to a reasonable person's evaluation. This evaluation is to be reached by a committee of the CMPOA Board after observing the average status of all Front Yards throughout the subdivision. These front yards are to be kept in a neat, trimmed and orderly manner on a regular basis. The lot owners will maintain the right-of-way portion of their lot adjacent to the streets. Although, owner planted gardens areas or other improvements in the easements or rights-a-way are at the owner's risk.

Landscaping in the Back Yard allows a wider range of owner defined preference. It is understood that the back portion of a lot may be a mix of owner planted or natural growth or any combination desired, but specifically should be kept clear of dead or fallen trees and major branches, standing water, weeds or brush that would foster the growth of or habitat of mosquitoes or vermin. However it is also to be maintained in a neat and orderly manner. As a minimum the grass must be mowed on a regular basis.

It is expected that any dissatisfaction with an individual owner's landscaping program will be first discussed between the near neighbors and the offending owner. Should this method fail to result in a satisfactory solution the Board will need to mediate a solution.

Update: (October 1, 2006) In any event the minimum requirement for vacant lots is that the lawn must be mowed at least three times per year as scheduled by the CMPOA.

Should you have any questions do not hesitate to contact any Board member.

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## ATTACHMENT TO BEFORE YOU BUILD

Guidelines for Restrictions - General Provision #6 - Architectural Control

Owners are responsible to maintain their property in a state of good repair and maintenance employing quality of workmanship and materials to maintain harmony with existing structures and to enhance the value of the property.

November 3, 2009

#### Guidelines for Restrictions - Paragraph #15 - On the Street Parking

The streets in Cape Malibu are narrow and do not allow for parking on the street surface. Parking is allowed on the street right-of-way under the Restrictions but storage of vehicles is not allowed. When an owner holds a meeting, gathering or party which would result in parking of multiple vehicles it is expected that the owner would adhere to the following guidelines:

1. instruct the guests not to park on both sides of the street because it impedes normal traffic flow,

2. visitors should be asked to be considerate of neighbors and seek permission before parking on neighbors property,

- 3. overflow parking for large groups can be accommodated at Lands End,
- 4. Parking is PROHIBITED in the following areas:
  - a) the drainage ditch side of the road
  - b) areas posted with "No Parking" signs authorized by the board
  - c) locations where CMPOA has authorized barriers to protect the drainage system and roadway
  - d) or any area that is an inlet to a drainage spillway or ditch that directs water to a catch basin or culvert

Guidelines for Restrictions – Paragraph #15a – Storage of Vehicles

Storage of large commercial vehicles is prohibited anywhere within the subdivision as defined in the Restrictions. Storage permanently or semi-permanently of recreational vehicles, boats and trailers is allowed under a specific set of requirements. There are a number of questions regarding the temporary storage of these recreational vehicles for such activities as visitors of the lot owners, repair of vehicles and preparation for trips and other short time activity. As long as it is short term the activity is acceptable under the Restrictions. For example if visitors arrive in a recreational vehicle for a stay of one week it is reasonable and acceptable for anything longer a request should be made to the Board. Provisioning, cleaning and repair of recreational vehicles for periods up to three days are reasonable and acceptable. Other temporary storage requirements should be referred the Board for action.

Guidelines for Restriction #2 - Temporary Structures and Utility Buildings

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Utility or storage buildings are to be built on site. No portable or pre-constructed buildings are to be brought into the subdivision. Drawings, location on lot, plans and specification for buildings, including pre-engineered buildings are to be submitted to the ACC for approval.

May 1, 2008

## Guidelines for Restriction #12 - Walls and Fences

Type and style of fences. Fences may be approved, but no fence shall be built that it obstructs the view of the lake. All fences on lakeside lots are to be such that they may be "seen through"; for example, but not limited to: split rail, traditional picket (max. 6" horizontal spacing between pickets, with  $1\frac{1}{2}$ " to  $3\frac{1}{2}$ " vertical pickets), and wrought iron. No privacy fences (solid wood planking) will be approved for lakeside lots. Privacy fences may be approved for interior lots if a homeowners or neighbors view of the lake is not obstructed.

Plans and specifications, location on lot, description of type and height (maximum height of 6' above the ground) for fences are to be submitted to the ACC for approval.

Jan 10, 2012

# Guidelines for Restrictions - General Provision #6 - Architectural Control

Display of Flags. A single free-standing flagpole may be installed on an individual Owner's property with the ACC approval and subject to the following guidelines: Only "permitted flags" may be displayed, (the flag of the United States, the state of Texas, or any branch of the United States armed forces). The maximum height of the flagpole will be 20 ft. Permitted flags may be no larger than 3' x 5' in size. The flagpole should be centrally located but not within 20' of any structure, utility easement, property line or right of way.

Rainwater Recovery Systems. Rainwater collection systems may be installed by the property owner with approval of the ACC's subject to the following guidelines:

Other than conventional downspouts and gutters attached to the homeowner's dwelling or garage, all components of the System must be substantially screened from public view from the street or common area. Tanks, filters, pumps and piping must be concealed ,buried, or contained within a building approved by the ACC.

Rain barrels that are visible from public view must be no more than 55 gallons in size, and painted to match the exterior of the home or surrounding landscape.

Harvested water must not be allowed to become stagnant, nor excess water discharged in a manner that threatens established drainage lines or another's property.

Roofing Materials. All buildings will be roofed with composition shingles unless otherwise approved by the ACC. Wood shingles are prohibited. Composition shingles must weigh at least 230 pounds per square and have a stated warranty of 25 years. Roof overlays are not allowed. Standing seam metal roofs are permitted. Roof color must match the aesthetics of the owner's and surrounding property.

Solar Energy Devices. Systems that provide heating, cooling, electrical or mechanical power by

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collecting solar energy may be installed with the approval of the ACC with the following guidelines:

Devices may be located on a roof or within a fenced yard or patio. Devices mounted on the roof, may not extend beyond the perimeter of the roof, must conform to the slope of the roof, match the color of the roof, and be located in a position that is least visible from the street or common area.

Ground mounted devices may not extend above the top of a solid fence. If a solid fence does not screen the device from public view, or if a solid fence is prohibited by other deed restrictions, then a ground mounted device is prohibited.

Installed devices may not substantially interfere with the use and enjoyment of land by causing unreasonable discomfort or annoyance to any adjoining property owner.

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**FILED FOR RECORD** 

01/27/2012 2:36PM

COUNTY CLERK MONTGOMERY COUNTY, TEXAS

STATE OF TEXAS COUNTY OF MONTGOMERY I hereby certify this instrument was filed in file number sequence on the date and at the time stamped herein by me and was duly RECORDED in the Official Public Records of Montgomery County, Texas.

01/27/2012



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County Clerk Montgomery County, Texas